



Estimator

Our growing, full service General Contractor company is searching for a qualified candidate in a busy, high-volume but friendly environment to serve the East Bay (Concord) and North Bay (Santa Rosa) territories. This Estimator position is suited for an organized person who is detail oriented and possesses plenty of team spirit.

FUNCTIONS OF ROLE:

- Estimate and sell large claims
- Estimate jobs and revisions for all claims
- Develop and maintain all Contracts
- Knowledgeable of current job status
- Customer relationships
- Key contact with the insurance companies
- Provide Bid Tracking and Analysis
- Pre job review of job file
- Revenue Attainment
- Budget Development
- Provide scopes with estimates and budgets for all projects and change orders
- Maintain and upload change orders, supplements and other revisions
- Provide bid tracking statistics and analysis of win/ loss ratio

JOB REQUIREMENTS:

- At least five years' experience in the construction industry
- At least two years' experience in a Estimator role
- High School Diploma Required
- Bachelor's degree is preferable
- Valid Driver's license
- Knowledge of construction industry standards
- Ability to read and interpret contract documents, drawings, and scopes of work
- Knowledge of computer programs, such as Word, Excel and Xactimate.

SALARY: Negotiable

If this sounds like the right place and position for you, we'd love to hear from you. Please send your resume to HR@WINGARDCONSTRUCTION.COM with **EST2015** and your name in the subject line. Qualified candidates will be contacted and scheduled for the interview process.

- Principals only. Recruiters, please don't contact this job poster.
- do NOT contact us with unsolicited services or offers